



## Village of Palmyra Public Safety Department, WI

### Part-time Police Officer Position Opening

#### Community Description:

The Village of Palmyra Public Safety Department is accepting applications for part-time Police Officers. The Public Safety Department is combined Law Enforcement, Fire and Emergency Medical Services in a single department administrated by a Public Safety Director. Emergency responders provide Police, Fire and EMS services to the Village of Palmyra. Fire and Emergency Medical Services are also provided to the Town of Palmyra.

The Village of Palmyra (pop. 1,721) is located in Jefferson County, Wisconsin, along the Scuppernong River. Palmyra boasts a vibrant small-town atmosphere and has branded itself as “the heartbeat of the Kettle Moraine” due to its connection to the Southern Kettle Moraine State Forest. The Village is approximately 1,412 acres (2.2 square miles). Palmyra maintains a healthy and attractive downtown business district, a growing business park and residential districts.

#### Position Summary:

A part-time Police Officer will perform police patrol and law enforcement duties including but not limited to investigation of criminal and civil ordinance violations, enforcement of traffic laws, and related law enforcement activities. The officer protects life and property by performing firefighting, emergency medical aid, rescue, and fire prevention duties. A part-time officer in this position will be assigned work shifts in a case-by-case basis of approximately 12 hours per week and will not work police patrol for a period greater than eight hours in a 24-hour period as described in Wisconsin statute 62.13 (2e).

#### Qualifications:

Two-year associate degree in law enforcement, firefighting, or related degree or minimum of 60 college credits. Candidate must hold Wisconsin Law Enforcement Standards Board certification as a Law Enforcement Officer, EMT certification, Wisconsin Fire Fighter I certification or the ability to obtain certifications within three years. Applicant must be a U.S. Citizen and 21 years of age at time of appointment, possess valid Wisconsin driver’s license, and able to lawfully carry a firearm, and must be of good moral character and of temperate and industrious habits.

**Compensation and Benefits:** Pay range of \$20.00 – 27.75 per hour.

The full position description can be found at [www.mcmgrp.com](http://www.mcmgrp.com) under the [Public Safety & Municipal Management services page](#) / Municipal Jobs.

### **Application Process**

Interested professionals should submit application material to [khackbarth@mcmgrp.com](mailto:khackbarth@mcmgrp.com) at McMahon Associates, Inc.

Application material should include the following:

- Law Enforcement Employment Application can be found at <https://mcmgrp.com/what-we-do/public-safety-municipal-management/>
- Cover Letter
- Resume'
- Professional References

Complete applications will be accepted until the position is filled. All questions should be directed to Deputy Chief Derrick Hurley who can be reached by email at [d.hurley@vi.palmyra.wi.gov](mailto:d.hurley@vi.palmyra.wi.gov).

Additional information about the Village of Palmyra can be found on the Village website:

[villageofpalmyra.com](http://villageofpalmyra.com)

*The Village of Palmyra is an equal opportunity employer.*