

CONSTRUCTION ON-SITE REPRESENTATIVE

McMahon Associates, Inc. (McMAHON), a full-service, professional engineering and architectural firm, has an immediate opening for a Construction On-Site Representative in our Neenah, Wisconsin office.

Job Description

Project by project employment offered to someone with experience in construction and observation of underground utilities and roadways.

Required Education

- High School Diploma
- Utility and road construction knowledge preferred, but not necessary

Responsibilities

- Conduct on-site observations of the work in progress to assist the Project Manager / Engineer in determining if the work is proceeding in conformance with the Contract Documents.
- Serve as Project Managers / Engineers liaison with the Contractor to assist the Contractor in understanding the intent of the Contract Documents.
- Report any unsatisfactory, faulty, or defective work.
- Verify required tests are conducted and passed.
- Record quantities and measurements of constructed facilities.
- Prepare daily construction reports, weekly summaries, and test reports.
- Take photo documentation of construction progress.

Job Requirements

- Capability of working in various weather conditions.
- Ability to work in noisy environment.
- Work near heavy equipment.
- Write neat, concise daily notes.
- Must have reliable vehicle.

McMAHON has provided professional engineering and architectural services to our valued customers for more than a century. Our team of over 150 professionals serve our clients from our corporate headquarters in Neenah, Wisconsin along with our Illinois and Indiana regional offices. We share the common goal of delivering our services 'The McMAHON Way', meaning we strive to build long-term client relationships by combining strong core values with a culture for success.

Furnish letter of interest, resume and references in confidence to:

McMAHON
Attn: Sarah Kundinger
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www.mcmgrp.com