



CAREER OPPORTUNITY PART-TIME

CONSTRUCTION ON-SITE REPRESENTATIVE

Salary: Open
Employer: McMahan Associates, Inc.
Category: Engineering
Location: Neenah, Wisconsin
Type: Project By Project Employment
Required Education: High School Diploma, Utility and Road Construction Knowledge Preferred But Not Necessary

Job Description:

Project by project employment offered to someone with experience in construction and observation of underground utilities and roadways.

Responsibilities:

- Conduct on-site observations of the work in progress to assist the Project Manager / Engineer in determining if the work is proceeding in conformance with the Contract Documents.
- Serve as Project Managers / Engineers liaison with the Contractor to assist the Contractor in understanding the intent of the Contract Documents.
- Report any unsatisfactory, faulty, or defective work.
- Verify required tests are conducted and passed.
- Record quantities and measurements of constructed facilities.
- Prepare daily construction reports, weekly summaries, and test reports.
- Take photo documentation of construction progress.

Job Requirements:

- Capability of working in various weather conditions.
- Ability to work in noisy environment.
- Work near heavy equipment.
- Write neat, concise daily notes.
- Must have reliable vehicle.

McMahon Associates, Inc. is a locally-owned company grounded in a team environment that provides competitive salary and outstanding benefit packages. If you are a self-motivated team player looking to grow your career, please consider contacting McMahon Associates, Inc.

Furnish letter of interest, resume and references in confidence to:

McMahon Associates, Inc.
Attn: Sarah Kundinger
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Neenah, WI 54957-1025
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