

## **CONSTRUCTION ON-SITE REPRESENTATIVE**

Salary: Open  
Employer: McMahon Associates, Inc.  
Category: Engineering  
Location: Neenah, Wisconsin  
Type: Project By Project Employment  
Required Education: High School Diploma, Utility and Read Constructing Knowledge Preferred But Not Necessary

### **Job Description:**

Project by project employment offered to someone with experience in construction and observation of underground utilities and roadways.

### **Responsibilities:**

- Conduct on-site observations of the work in progress to assist the Engineer in determining if the work is proceeding in conformance with the Contract Documents.
- Serve as Engineers liaison with the Contractor to assist the Contractor in understanding the intent of the Contract Documents.
- Report any unsatisfactory, faulty, or defective work.
- Verify required tests are conducted and passed.
- Record quantities and measurements of constructed facilities.
- Prepare daily construction reports, weekly summaries, and test reports.

### **Job Requirements:**

- Capability of working in various weather conditions.
- Ability to work in noisy environment.
- Work near heavy equipment.
- Write neat, concise daily notes.
- Must have reliable vehicle.

McMahon Associates, Inc. is a locally-owned company grounded in a team environment that provides competitive salary and outstanding benefit packages. If you are a self-motivated team player looking to grow your career, please consider contacting McMahon Associates, Inc.

Furnish letter of interest, resume and references in confidence to:

McMahon Associates, Inc.  
Attn: Sarah Kundinger  
P.O. Box 1025  
Neenah, WI 54957-1025  
[skundinger@mcmgrp.com](mailto:skundinger@mcmgrp.com)